



**Downtown Hayward Improvement Association
Sidewalk Operations Meeting
Thursday, December 5th, 2019, 10:00 a.m.
Zaballos Construction Company Offices
22320 Foothill, Ste. 660 - Downtown Hayward**

Functions of the Sidewalk Operations Committee:

- Oversees maintenance and security service provider contracts or staff involved in the improvement of the public rights of way, including sidewalk sweeping, steam cleaning, landscaping, tree trimming, personnel and non-personnel expenses.
- Set up and take down of movable outdoor furniture daily;
- Coordinates with existing private security companies hired by private property owners within the district.
- Relations with HPD.
- Homeless issues;
- Camera installation and monitoring

AGENDA

1. **Call to Order & Introductions:** Blake Peters, Chair
2. **Review of VCO Camera System for Downtown Hayward;**
 - a. Private/DHIA partnerships;
 - b. Overall costs of proposal;
 - c. Industry standards and new technology;
 - d. Issue of internet access
 - e. License plate review program
3. **Status on the maintenance crew and prep for holiday tree lighting**
4. **Next Meeting:** _____

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the meeting location designated for the Board meeting. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Monica Montes of New City America at 888 356-2726.

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

22650 Main Street • Hayward, CA 94541

10:31 AM
12/02/19
Cash Basis

Downtown Hayward Improvement Association
Profit & Loss Budget Performance
November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Assessment Income	0.00	49,637.00	586,104.76	546,007.00	595,644.00
Total Income	0.00	49,637.00	586,104.76	546,007.00	595,644.00
Expense					
Administration					
Accounting Fees	0.00	200.00	0.00	2,200.00	2,400.00
Insurance - Liability, D and O	0.00	500.00	5,722.76	5,500.00	6,000.00
Legal Fees	0.00	416.67	1,014.00	4,583.33	5,000.00
Office Supplies	56.65	416.67	3,708.55	4,583.33	5,000.00
Postage, Mailing Service	0.00	20.00	241.71	220.00	240.00
Printing and Copying	0.00	150.00	0.00	1,654.00	1,804.00
Rent	0.00	1,250.00	7,200.00	13,750.00	15,000.00
Staff Consulting (New City)	6,500.00	6,500.00	65,000.00	71,500.00	78,000.00
Utilities	0.00	400.00	6.27	4,400.00	4,800.00
Total Administration	6,556.65	9,853.34	83,009.45	108,390.66	118,244.00
DISI					
DISI Unallocated	0.00	3,250.00	0.00	35,750.00	39,000.00
Special Events	0.00	1,331.00	10,500.00	14,669.00	16,000.00
Staff Consulting (New City)	1,500.00	1,500.00	15,000.00	16,500.00	18,000.00
Website	0.00	665.00	0.00	7,335.00	8,000.00
Total DISI	1,500.00	6,746.00	29,350.79	74,254.00	81,000.00
SOBO					
Fixed Assets - Major Purchase	4,190.12	6,250.00	62,004.78	68,750.00	75,000.00
Maintenance and Supplies	169.87	4,433.00	14,008.90	48,763.00	53,196.00
Payroll Expenses	1,446.03	12,500.00	5,239.20	137,500.00	150,000.00
Total Payroll	8,662.67	12,500.00	43,628.54	137,500.00	150,000.00
Security	0.00	9,850.33	0.00	108,353.67	118,204.00
Total SOBO	13,146.74	33,033.33	122,997.64	363,366.67	396,400.00
Total Expense	31,954.99	49,632.67	246,109.48	546,011.33	595,644.00
Net Ordinary Income	-31,954.99	4.33	339,995.28	-4.33	0.00
Net Income	-31,954.99	4.33	339,995.28	-4.33	0.00