

**Downtown Hayward Improvement Association
Management Corporation for the Downtown CBD
Wednesday, November 18th, 2020, 10:00 a.m.
ANNUAL BOARD OF DIRECTORS MEETING
Zaballos Construction Company Offices
22320 Foothill, Ste. 660 - Downtown Hayward
Zoom Video Meeting – please see link e-mailed out**

AGENDA

1. **Call to Order & Introductions:** Jeff Jurow, President
2. **Approval of Minutes from September 16th, 2020** *Action Item*
3. **Community/Public Comment/City Announcements**
 - a. Status of Outdoor Dining in Downtown
 - b. CoH Homelessness Reduction Strategic Plan Steering Committee
 - c. Downtown Security & Commercial Property Crime
4. **Report from Nominations Committee for open seats to the Board, determination of qualifications by staff (pending report from the City on payments)**
 - a. **Nominations and recommendations from the Committee for appointment to the Board**
 1. *Property Owners Directors Nominated:* *Action Item*
 - a. Ben Schweng
 - b. Dinesh Shah
 - c. Kim Huggett
 - d. Catherine Ralston
 - e. Thomas Leung
 - f.
 2. *Community At Large Directors Nominated:* *Action Item*
 - a. Alfredo Rodriguez

5. Committee Reports:

(Executive Committee) –

- a. Election of officers for one-year terms:
 - 1. *President* **Action Item**
 - 2. *Vice President* **Action Item**
 - 3. *Secretary* **Action Item**
 - 4. *Treasurer* **Action Item**
- b. Budget review YTD
- c. Budget priorities for 2021 – Cleanliness & Safety
- d. Proposed budget for 2021 – Assign to Executive Committee and Committee Chairs to finalize budget in December based upon carry forward and priorities for 2021

Action Item

(DISI Committee) – Sara Buizer

- a. Outdoor Dining Support
- b. DHIA Social Media Progress Update
- c. Downtown Main St. Lighting Upgrade
- d. Downtown Enhanced Landscaping Overview
- e. Fall Seasonal Displays: Program Recap

(SOBO Committee) – Jeff Jurow

- a. Security Camera Pilot Program
- b. Chronic Homeless Encampments Downtown
- c. Update on DHIA Maintenance/Pressure Washing Services

(Land Use Committee) – Bill Matheson

- a. Opportunity Sites Downtown for In-fill Development
- b. Lack of Adequate Infrastructure to Drive Downtown Investment

6. Annual report/Newsletter to introduce new Board members and programs

7. Next Board of Directors Meeting: _____

BROWN ACT: *Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at 22650 Main Street, Hayward, CA 94541. This meeting is noticed and conducted pursuant to § 54953(b) as amended by Executive Order N-25-20. Action may not be taken on items not identified as such and posted on the agenda.*



**Downtown Hayward Improvement Association
Board of Directors**

**Wednesday, September 16th, 2020, 10:00 a.m.
Zoom Video Board meeting**

Present: Dinesh Shah, Sara Buizer, Resti Zaballos, Thomas Leung, Jeff Jurow, Kim Huggett, Bill Matheson, Catherine Ralston, Nicole Franklin

Absent: Michael Helanius, Ben Schweng

Guests:

Staff: Marco Li Mandri, Dominic Li Mandri/New City America

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	Introductions of all present were made. Jeff Jurow called the zoom Board together at 10:10	No action taken
2. Approval of the July 16th, 2020 Board meeting minutes	The minutes of the July 16 th , 2020 Board of Directors meeting were reviewed.	Bill moved and Catherine seconded approval of the July 16th, 2020 minutes. The minutes were approved unanimously
3. Community/Public Comment/City Announcement	(BART) Nicole Franklin gave an update from BART. She reported the following: -Ridership is currently at 12%. -the BART reps for the Downtown Hayward and South Hayward are up this year. -BART thinks that its current funding makes it ok to continue to operate, but 2022 looks like a very lean year. Discussion followed. (Homeless) Dominic gave an update on the moratorium currently in place that does not allow PD and the City to remove homeless	No action taken

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

22650 Main Street • Hayward, CA 94541

	<p>encampments throughout Downtown. A lengthy discussion followed. (HOAs) Jeff asked staff to reach out to Downtown HOAs and ask that we work together to present issues to the City Council regarding the impact of unenforced homeless regulations. Sara mentioned that the Downtown Parking garage is considered to be a safe zone. A lengthy discussion followed on all of these items. Marco will reach out to Jennifer Ott to find out why the permanent benches throughout Downtown have yet to be removed. (Downtown events) Kim gave an update on the ban of large gatherings and events in Downtown due to County regulations. (Commercial rent moratorium) Jeff discussed that the state and local moratorium on commercial evictions due to rent non-payment is really hurting many landlords in Hayward. Commercial tenants will be required to pay back their rent once the Shelter in Place order has been lifted, but the payback period has not been determined. A lengthy discussion followed.</p>	
<p>4. Committee reports <u>Executive Committee</u> Jeff Jurow</p> <p>a. budget update</p> <p>b. Encroachment permit signed</p> <p>c. Annual meeting date</p>	<p>a. The YTD budget report was review by the Board. Discussion followed on the gap in assessments vs. the projected budget.</p> <p>b. Dominic gave an update on how he and Sara were able to get the CM to sign a general encroachment permit in Downtown that would allow the DHIA to install banners, hanging plants and other sidewalk amenities based upon these permits. Dominic gave an update on the planned projects that do not violate the COVID restrictions. Permanent benches have yet to be removed.</p> <p>c. Marco went over bylaws that authorize the President to appoint two Board members to serve on the nominations committee relative to the annual nominations process. The Board needed to send out a nominations letter and form once the annual meeting date was set. The annual meeting date was set for</p>	<p>a. No action taken</p> <p>b. No action taken</p> <p>c. Sara moved and Thomas seconded setting the Annual meeting date for Wednesday, November 18th at 10:00 a.m. via zoom video. If the</p>

	<p>Wednesday, November 18th at 10:00 am. via zoom. The nominations letter and application must go out 45 days prior to the date. Discussion followed.</p>	<p>Shelter in Place regulations have been loosened, it is possible that some of the Board might be able to meet in person with social distancing enforced. The motion was approved unanimously.</p>
<p><u>District Identity:</u> Sara Buizar</p> <p><i>a. Update on Social media contract.</i></p> <p><i>b. B Street amenities and outdoor dining</i></p> <p><i>c. DHIA participation in street closure for COVID</i></p> <p><i>d. Canopies and heaters authorized to be purchased by the DHIA for use for outdoor seating.</i></p>	<p>a. Dominic and Sara gave an update on our work with Full Court Press. They meet via zoom every two weeks. We have now created 1200 Facebook followers with pushing through ad dollars.</p> <p>b. The future of outdoor dining related to COVID was discussed. The budget for DISI has not really been used this year due to the lack of events. The DHIA participation in supporting tenants who cannot serve indoor has helped, as has the City’s underwriting of street closures.</p> <p>c. B Street businesses have not participated as much as was anticipated in the Saturday summer street closures. Encroaching on Main Street has been embraced much more. Main Street between B and C Streets will continue to be closed in September and October since participation on that block is very high.</p> <p>d. Businesses will need outdoor tents and possibly heaters to operate outside during the Fall and winter. After discussion, it was agreed that renting these items for the tenants was too expensive, it would make more sense to purchase the items as a DHIA asset and let restaurants use them in the upcoming months. In future years, they could be rented out for events to entities and be used at the new Heritage Park once it opens. DISI has funds to purchase the tents/heaters and it will also need a CONNEX box for storage. Based upon the discussion, it appears that we would need to accommodate 4 participating restaurants for</p>	<p>a. No action taken</p> <p>b. No action taken</p> <p>c. No action taken</p> <p>d. The authorization to allow the DISI Committee to meet, study what the needs of the restaurants in downtown would need for outdoor dining, was approved by the Board by consensus. DISI will meet and look at its budget and determine how much it will allocate to purchase assets related to</p>

	<p>outdoor dining, mostly on Main Street as well as upper B Street. The DISI Committee asked the Board to allow it to meet and use its funds for the purchase of these tents, heaters and a connex storage box before the Fall. The DISI budget has already been approved by the Board. Discussion followed.</p>	<p>outdoor dining. The action was approved by consensus.</p>
<p>Sidewalk Operations: Jeff Jurow</p> <p>a. Cameras in Downtown</p>	<p>a. Due to the meeting running late, Jeff proposed that we streamline the discussion and prioritize the status of cameras. License plate reader cameras are fully endorsed by HPD. Our vendor, who Jeff and Dominic have been working with, have been given 25,000 to purchase the camera equipment for B Street. LPR cameras will be placed on Foothill. Two local vendors have been selected to install the cameras once the equipment has been delivered. Dominic will walk the street and talk to tenants and property owners who are willing to have the cameras installed on their property. We hope to begin seeing the camera installation occur sometime in October and November. Discussion followed.</p>	<p>a. No action taken</p>
<p>b. landscape wine barrels</p>	<p>b. Dominic mentioned that 20 new wine barrels filled with shrubs and flowers are ready to be moved onto B Street. They had a temporary setback due to the quality of the air and heat from the massive fires north of the Bay Area in early September.</p>	<p>b. No action taken</p>
<p>Next Board Meeting</p>	<p>The next meeting of the Board of Directors will be held as the meeting the Annual meeting and will be held on Wednesday, November 18th, 2020, at 10:00 a.m. as a Zoom meeting.</p>	

Minutes taken by Marco Li Mandri, Administrator

Downtown Hayward Improvement Association Profit & Loss Budget Performance November 2020

	Nov 20	Budget	Jan - Nov 20	YTD Budget	Annual Budget	Proposed Budget
Income						
Assessment Income						
Carry Forward	0.00	0.00	0.00	298,828.20	298,828.20	
Assessment Income - Other	14,666.49	49,637.00	560,424.16	546,007.00	595,644.00	
Total Assessment Income	<u>14,666.49</u>	<u>49,637.00</u>	<u>560,424.16</u>	<u>844,835.20</u>	<u>894,472.20</u>	<u>0.00</u>
Non Assessment Income	0.00		121.67			
Total Income	<u>14,666.49</u>	<u>49,637.00</u>	<u>560,545.83</u>	<u>844,835.20</u>	<u>894,472.20</u>	<u>0.00</u>
Expense						
Administration						
Accounting Fees	0.00	200.00	3,760.00	2,200.00	2,400.00	
Bank Charges	0.00		14.09			
Insurance - Liability, D and O	0.00	500.00	7,509.92	5,500.00	6,000.00	
Legal Fees	0.00	416.00	100.00	4,584.00	5,000.00	
Office Supplies	24.13	400.00	1,196.53	4,440.00	4,840.00	
Postage, Mailing Service	83.60	20.00	1,410.08	220.00	240.00	
Printing and Copying	86.24	150.33	1,960.07	1,653.67	1,804.00	
Rent	1,200.00	1,250.00	13,650.00	13,750.00	15,000.00	
Staff Consulting (New City)	6,500.00	6,500.00	65,200.00	71,500.00	78,000.00	
Telephone, Telecommunications	225.00		1,853.06			
Utilities	0.00	400.00	2,738.31	4,400.00	4,800.00	
Admin Contingency	0.00	1,500.00	200.83	16,500.00	18,000.00	
Administration - Other	0.00		236.60			
Total Administration	<u>8,118.97</u>	<u>11,336.33</u>	<u>99,829.49</u>	<u>124,747.67</u>	<u>136,084.00</u>	<u>0.00</u>
DISI						
Advertising	59.41	415.00	1,122.02	4,585.00	5,000.00	
Annual Report	0.00	250.00	0.00	2,750.00	3,000.00	
Branding & Signage	453.49	583.00	453.49	6,417.00	7,000.00	
DISI Unallocated	0.00	1,666.50	509.00	18,333.50	20,000.00	
Fixed Assets - Major purchase	0.00		622.53			
Outdoor Dining	0.00		421.42			
PR / Social Media	3,000.00	3,000.00	29,949.49	33,000.00	36,000.00	
Seasonal Displays	0.00	1,500.00	1,472.29	16,500.00	18,000.00	

**Downtown Hayward Improvement Association
Profit & Loss Budget Performance
November 2020**

	Nov 20	Budget	Jan - Nov 20	YTD Budget	Annual Budget	Proposed Budget
Special Events	0.00	1,666.50	0.00	18,333.50	20,000.00	
Staff Consulting (New City)	1,500.00	1,500.00	14,800.00	16,500.00	18,000.00	
Website	0.00	166.50	375.00	1,833.50	2,000.00	
Total DISI	5,012.90	10,747.50	49,725.24	118,252.50	129,000.00	0.00
SOBO						
Capital Improvements	0.00		17,189.77			
Fixed Assets - Major Purchase	0.00	3,333.33	6,286.03	36,666.67	40,000.00	
Maintenance and Supplies	706.76	3,000.00	13,692.27	33,000.00	36,000.00	
Nursery Supplies & Equipment	0.00	2,500.00	14,213.05	27,500.00	30,000.00	
Payroll Expenses						
Deductions	0.00		-2,077.50			
Health Insurance	-371.04	2,100.00	13,840.42	23,100.00	25,200.00	
Payroll Service	71.70	150.00	3,544.46	1,650.00	1,800.00	
Payroll Tax Expense	3,063.99	2,150.00	50,239.63	23,650.00	25,800.00	
Payroll Workers Comp Ins	760.00	2,100.00	8,385.00	23,100.00	25,200.00	
Payroll Expenses - Other	6,279.78	13,500.00	110,244.69	148,500.00	162,000.00	
Total Payroll Expenses	9,794.43	20,000.00	184,176.70	220,000.00	240,000.00	
Security / Cameras	0.00	16,666.66	25,353.22	183,333.34	200,000.00	
Storage Rent	0.00	1,000.00	0.00	11,000.00	12,000.00	
Supplies for SOBO	225.92	1,666.66	872.82	18,333.34	20,000.00	
Vehicle Related						
Pressure Washing	0.00		4,021.43			
Gas	0.00	500.00	3,819.19	5,500.00	6,000.00	
Vehicle Repair & Maintenance	0.00	333.33	2,002.59	3,666.67	4,000.00	
Total Vehicle Related	0.00	833.33	9,843.21	9,166.67	10,000.00	0.00
Total SOBO	10,727.11	48,999.98	271,627.07	539,000.02	588,000.00	0.00
Contingency / Reserve	0.00	3,449.00	0.00	37,939.20	41,388.20	
Total Expense	23,858.98	74,532.81	421,181.80	819,939.39	894,472.20	0.00
Net Income	-9,192.49	-24,895.81	139,364.03	24,895.81	0.00	0.00

ARTICLE 4: DIRECTORS

Section 1. Number and Term

The Corporation shall have a minimum of five (5) and a maximum of seventeen (17) Directors and collectively they shall be known as the Board of Directors. The exact number of Directors shall be fixed from time-to-time by resolution by the Board of Directors. Subject to the foregoing provisions for changing the number of Directors, the following seats shall be allocated to the Board of Directors:

- A) No less than a two-thirds majority of the seats on the Board of Directors at all times shall be filled by Property Owner Directors (as defined in Section 2 of this Article 4). Each property within the district boundaries, based upon the legal status of ownership, is entitled to appoint only one representative to serve on the Board of Directors.
- B) The balance of seats shall be filled by Community at Large Directors as defined in Section 2 of this Article 4).
- C) Directors shall be elected for a term of two (2) years., However, following the first election of Directors, one half ($\frac{1}{2}$) of the Property Owner Directors and one half ($\frac{1}{2}$) of the Community Directors shall serve a term of one (1) year, and one-half ($\frac{1}{2}$) of the of the Property Owner Directors and one half ($\frac{1}{2}$) of the Community Directors shall serve a term of two (2) years. The Directors may assign the one-year terms by unanimous agreement, but in the absence of such agreement, the Directors receiving one-year terms shall be chosen by lot at the meeting at which the election is held. This staggering of terms will ensure that the entire Board is not replaced within one calendar year. Directors' terms shall commence on the date of their election and expire on the date of the election of the successor to the Director whose term is expiring.

Section 2. Qualifications

Members of the Board shall possess the following qualifications:

- A) *Property Owner Directors* shall be owners of real property within the boundaries of the Downtown Hayward Community Benefit District (the "District"), who have made full payment of all District assessments due for the previous and current fiscal years, or the duly appointed authorized representative (as defined in these Bylaws) of such owner.
- B) *Community at Large Directors* shall be persons who a) own and operate a business located on property located within the boundaries of the District, or the duly appointed authorized representative (as defined in these Bylaws) of such owner and operator; b) are community members who reside within the boundaries of the District; c) are individuals who do not reside or operate a business within the District boundaries but who show a high degree of interest and concern for the welfare of the District and who understand its connection to

the community at large, and who the Board believes may assist the Corporation to fulfill its goals as a public benefit Corporation.

- C) A group of stakeholders consisting of the persons set forth in Exhibit "A" attached to these Bylaws and who have placed their signatures on Exhibit "A", is hereby-appointed upon the execution of these Bylaws as an interim Board of Directors to oversee creation and functioning of the Corporation including the adoption of the Articles of Incorporation, the Bylaws of the Corporation, an initial governance plan, and the election of the First Board of Directors. The interim Board shall serve until they have elected a fully qualified Board of Directors in accordance with these Bylaws.

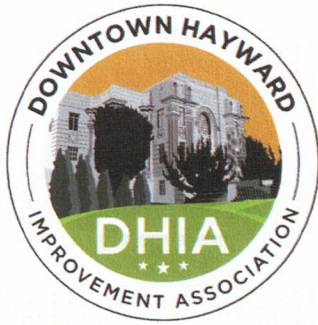
Section 3. Nomination and Election

Not less than forty-five (45) days before the date set forth for the Annual meeting of the Directors, the President shall appoint at least three (3) Directors, at least two of whom shall be Property Owner Directors, as the Nominating Committee to solicit nominees for consideration for election as Directors. The names so proposed, by the Committee shall be presented to the Board at its Annual meeting. The Nominations Committee shall include the President and at least two other Directors.

The Nominations Committee shall provide nomination forms to all eligible property owners and Directors. The nomination forms shall be mailed out at least thirty (30) days prior to the date set for the annual meeting. A due date of at least twenty (20) days prior to the annual meeting date shall be stated as the deadline for submitting nominations to the Nominations Committee.

- A) The nominees, who have been deemed to be qualified, consistent with these Bylaws shall be presented to the Board for consideration of election to the Board at its annual meeting.
- B) At the annual meeting, the Directors may vote to accept some, or all of the nominees submitted by the Nominations Committee. The election of Directors shall comply with the allocation provided in Section 1 of this Article 4.

Nominations may not be made from the floor but only in accordance with the procedures set forth in this Section 3 or such other procedures as may be determined by the Board.



11

**Downtown Hayward Improvement Association Board of Directors
Nomination Form – 2020**

Address of Property owned or represented: 1164 A ST

Owner or Authorized Representative Name EDUARD MARTIN (Print)

Are you currently on the Board of Directors: Yes ___ No X

Are you currently serving on a Committee of the Board? Yes ___ No X

Do you support the goals of the Association to improve Downtown Hayward through the Downtown Hayward Improvement Association? Yes ___ No ___

Would you like to nominate yourself to the Board for a property owner seat commencing November 2020 and serving for 2 years? Yes ___ No X

Name of nominee: _____

Address or property owned of nominee: _____

Your name (as owner or representative): [Signature]
(Sign name)

Date signed: 10/10/2020

Eligibility verified/Assessments current (done by staff) _____

The Annual meeting to consider nominees to the Board will be held on Wednesday, November 18th, 2020, at 10:00 a.m. at Zaballos' Construction Company Offices 22320 Foothill, Ste. 660 - Downtown Hayward OR THIS MAY HAPPEN VIA A VIDEO ZOOM CALL BASED UPON THE PUBLIC GATHERING MANDATES OF ALAMEDA COUNTY.

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

22654 Main Street • Hayward, CA 94541



**Downtown Hayward Improvement Association Board of Directors
Nomination Form – 2020**

Address of Property owned or represented: 926 B Street, Hayward CA 94544

Owner or Authorized Representative Name Dinesh Shah (Print)

Are you currently on the Board of Directors: Yes No

Are you currently serving on a Committee of the Board? Yes No

Do you support the goals of the Association to improve Downtown Hayward through the Downtown Hayward Improvement Association? Yes No

Would you like to nominate yourself to the Board for a property owner seat commencing November 2020 and serving for 2 years? Yes No

Name of nominee: Dinesh Shah

Address or property owned of nominee: 9200 Bollinger Rd, Apt 310, San Jose, CA 95128

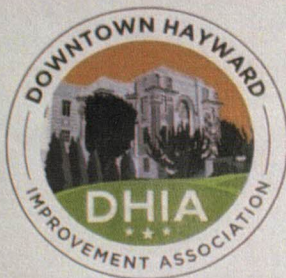
Your name (as owner or representative): Dinesh Shah
(Sign name)

Date signed: 20 Oct, 2020

Eligibility verified/Assessments current (done by staff) _____

The Annual meeting to consider nominees to the Board will be held on Wednesday, November 18th, 2020, at 10:00 a.m. at Zaballos' Construction Company Offices 22320 Foothill, Ste. 660 - Downtown Hayward OR THIS MAY HAPPEN VIA A VIDEO ZOOM CALL BASED UPON THE PUBLIC GATHERING MANDATES OF ALAMEDA COUNTY.

13



Downtown Hayward Improvement Association Board of Directors Nomination Form – 2020

Address of Property owned or represented: 22510 Foothill Blvd

Owner or Authorized Representative Name Schweng Trust (Print)

Are you currently on the Board of Directors: Yes No

Are you currently serving on a Committee of the Board? Yes No

Do you support the goals of the Association to improve Downtown Hayward through the Downtown Hayward Improvement Association? Yes No

Would you like to nominate yourself to the Board for a property owner seat commencing November 2020 and serving for 2 years? Yes No

Name of nominee: Ben Schweng

Address or property owned of nominee: 22510 Foothill Blvd

Your name (as owner or representative): [Signature]
(Sign name)

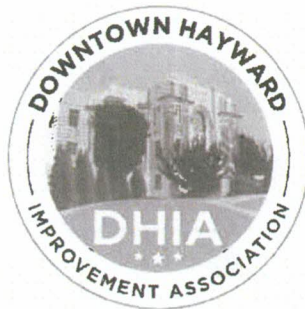
Date signed: 10-27-2020

Eligibility verified/Assessments current (done by staff) _____

The Annual meeting to consider nominees to the Board will be held on Wednesday, November 18th, 2020, at 10:00 a.m. at Zaballos' Construction Company Offices 22320 Foothill, Ste. 660 - Downtown Hayward OR THIS MAY HAPPEN VIA A VIDEO ZOOM CALL BASED UPON THE PUBLIC GATHERING MANDATES OF ALAMEDA COUNTY.

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

22654 Main Street • Hayward, CA 94541



Downtown Hayward Improvement Association Board of Directors Nomination Form – 2020

Address of Property owned or represented: 22561 Main St.

Owner or Authorized Representative Name Kim Huggett

Are you currently on the Board of Directors: Yes No

Are you currently serving on a Committee of the Board? Yes No

Do you support the goals of the Association to improve Downtown Hayward through the Downtown Hayward Improvement Association? Yes No

Would you like to nominate yourself to the Board for a property owner seat commencing November 2020 and serving for 2 years? Yes No

Name of nominee: Kim Huggett

Address or property owned of nominee: 22561 Main St. Hayward Chamber of Commerce

Your name (as owner or representative): *Kim Huggett*
(Sign name)

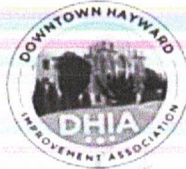
Date signed: 10/31/2020

Eligibility verified/Assessments current (done by staff) _____

The Annual meeting to consider nominees to the Board will be held on Wednesday, November 18th, 2020, at 10:00 a.m. at Zaballos' Construction Company Offices 22320 Foothill, Ste. 660 - Downtown Hayward OR THIS MAY HAPPEN VIA A VIDEO ZOOM CALL BASED UPON THE PUBLIC GATHERING MANDATES OF ALAMEDA COUNTY.

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

22654 Main Street • Hayward, CA 94541



**Downtown Hayward Improvement Association Board of Directors
Nomination Form – 2020**

Address of Property owned or represented: 777 B Street

Owner or Authorized Representative Name City of Hayward (Print)

Are you currently on the Board of Directors? Yes No

Are you currently serving on a Committee of the Board? Yes No

Do you support the goals of the Association to improve Downtown Hayward through the Downtown Hayward Improvement Association? Yes No

Would you like to nominate yourself to the Board for a property owner seat commencing November 2020 and serving for 2 years? Yes No

Name of nominee: Catherine Ralston

Address or property owned of nominee: 777 B Street

Your name (as owner or representative): Catherine Ralston
(Sign name)

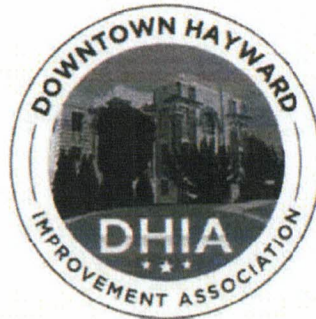
Date signed: 11/10/2020

Eligibility verified/Assessments current (done by staff) _____

The Annual meeting to consider nominees to the Board will be held on Wednesday, November 18th, 2020, at 10:00 a.m. at Zaballos' Construction Company Offices 22320 Foothill, Ste. 660 - Downtown Hayward OR THIS MAY HAPPEN VIA A VIDEO ZOOM CALL BASED UPON THE PUBLIC GATHERING MANDATES OF ALAMEDA COUNTY.

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

22654 Main Street • Hayward, CA 94541



**Downtown Hayward Improvement Association Board of Directors
Nomination Form – 2020**

Address of Property owned or represented: 938 B street, Hayward CA 94541

Owner or Authorized Representative Name Thomas Leung (Print)

Are you currently on the Board of Directors: Yes No

Are you currently serving on a Committee of the Board? Yes No

Do you support the goals of the Association to improve Downtown Hayward through the Downtown Hayward Improvement Association? Yes No

Would you like to nominate yourself to the Board for a property owner seat commencing November 2020 and serving for 2 years? Yes No

Name of nominee: Thomas Leung

Address or property owned of nominee: 938 B street, Hayward, CA 94541

Your name (as owner or representative): Kevin (Thomas Leung)
(Sign name)

Date signed: 11/13/2020

Eligibility verified/Assessments current (done by staff) _____

The Annual meeting to consider nominees to the Board will be held on Wednesday, November 18th, 2020, at 10:00 a.m. at Zaballos' Construction Company Offices 22320 Foothill, Ste. 660 - Downtown Hayward OR THIS MAY HAPPEN VIA A VIDEO ZOOM CALL BASED UPON THE PUBLIC GATHERING MANDATES OF ALAMEDA COUNTY.

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

22654 Main Street • Hayward, CA 94541