

Downtown Hayward Improvement Association Sidewalk Operations, Beautification & Order (SOBO) Committee Wednesday, May 19th, 2021, 10:00 a.m. Zoom Link (sent out)

AGENDA

- 1. Call to Order & Introductions: Jeff Jurow, Committee Chair
- 2. Committee Item Updates:
 - a. District Security Camera System Pilot:
 - i. 3 Confirmed Locations; 1 Disqualified and 1 Pending
 - ii. Installation Timeline
 - b. Downtown Supplemental Security Patrol:
 - i. Contract Signed, Collecting Insurance Docs.
 - ii. Patrol Map & Scope of Services
 - iii. Launch Timeline
 - c. NexStreet Report on DHIA Operations:
 - i. Maintenance Operation Audit Completed April 2021
 - ii. Recommended Operations/Equipment Purchases

Action Item

- d. Heritage Park Maintenance Proposal Parameters:
 - i. Staff/NexStreet Observations

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4.	Next Meeting	:						
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BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the meeting location designated for the Board meeting. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Monica Montes of New City America at 888 356-2726.

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION



Downtown Hayward Improvement Association Sidewalk Operations Committee Friday, March 19th, 2021 – 12:30 p.m. Meeting held via zoom

Present: Dinesh Shah (by phone), Sara Buizer, Resti Zaballos, Jeff Jurow (Chair), Bill

Matheson, Kim Huggett,

Absent:

Guests:

Staff: Marco Li Mandri, Dominic Li Mandri/New City America

MINUTES:

<i>Item</i>		Discussion	Action Taken?		
1. Introductions		Committee Jeff Jurow called the meeting of the Sidewalk Operations Committee together at 12:40. Introductions were made.	No action taken		
2a. DHIA Operatio	A Maintenance ons:	i. Dominic provided an overview of district maintenance operations to date and updates to staffing levels and local	Jeff moved and Sara seconded entering into an agreement with		
i.	Status of Operations	concerns.	NexStreets commencing April 1st,		
ii.	B Street Landscaping RFQ/Heritage Park	ii. Dominic provided updates on the latest with the City's RFQ for B Street Landscaping and the DHIA capacity to take on the additional duties specified in the RFQ, namely the maintenance of irrigation systems on B street.	not to exceed \$2,.000 per month as an independent contractor. They will be required to provide all of the relevant		
iii.	Proposal from NexStreet for In-Field Supervision & coordination of the maintenance operation	Sara reported that she, Marco, Dominic and the Committee will review a scope of services and costs for the non-City maintenance, programming and consulting on operation of Heritage Park. A proposal will be developed and be discussed at the next SOBO meeting and then taken to the	insurance coverages for the DHIA and City. The motion was approved unanimously, with the exception of 1 abstention (Bill Matheson)		

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

(ACTION ITEM)

Board for action. We hope to get this completed by the end of April as the Park is nearing completion

iii. Dominic gave the background to the issue of day-to-day oversight of the maintenance crew. The Committee is well aware that we currently have 2 members of the pressure washing crew and 3 members of the maintenance crew and have a presence in the district 7 days per week. Generally, downtown sidewalks are presentable and orderly, but low pedestrian traffic due to the lockdowns is expected to reverse accordingly as businesses in California open up fully. With the increase in customer traffic will come an increase in maintenance obligations, and the crew is in need of an experienced operations supervisor to coordinate more complicated projects in-field and respond to variable incidents within the district boundary.

The cost of hiring NexStreet consultants, who currently oversee a large CBD maintenance operation in San Francisco, is a flat fee of \$2,000 per month. The proposal had been distributed in the Committee packet and will be included in the Board packet.

A lengthy discussion was held on why their services were needed and Dominic reported that it was more cost effective to have experts in the field review the day-to-day operations of the crew and report to Dominic, as compared to training a full-time lead person doing supervisorial as well as administrative work related to maintenance operations. The cost difference would be \$24,000 annually for NexStreets vs over \$54,000 for a full-time supervisor, who would also need to be trained specifically for this field.

Dinesh and others stated that they wanted to ensure that an escape clause is in the agreement and they will provide regular log reports to Dominic.

2b. DHIA Security Camera Pilot Program:

- i. MOU Final Version
- ii. Secured Pilot Sites
- iii. Camera Installation Proposals (ACTION ITEM)
- i. Dominic presented the final version of the property owner MOU drafted for the Security Camera Pilot Program participants to sign. This agreement was crossreferenced with other CBD camera agreements around the Bay Area, and has been deemed satisfactory by the DHIA SOBO Committee members.
- ii. Dominic informed Committee members that 2 of the 5 locations originally proposed in the pilot program we're potentially unavailable. Dominic has reached out to all 5 original locations (included in packet) to confirm owner participation with the new MOU.
- iii. Dominic presented on the camera proposals received from the 2 vendors contacted to provide quotes for installation. Dominic updated the DF Rack N Stack quote price (originally received on December 28th 2020) to approximately \$18,000, as reported by the vendor rep. Committee members deliberated on the merits of each proposal.

Jeff motioned to approve the proposal as submitted by Covalt Communications; Dinesh seconded the motion. Motion was passed unanimously.

2c. Downtown Security Patrol:

i. Proposal from Barbary Coast Security (BCS) (ACTION ITEM)

i. Dominic had previously sent out an agenda packet that included a proposal received by the DHIA from Barbary Coast Security for supplemental security patrols in downtown hayward. BCS is based in San Francisco and employs former SFPD officers to provide security services for a variety of clientele around the Bay Area. Board President Jeff Jurow had previously contacted BCS regarding supplemental patrols in the downtown area and this proposal was the result of those conversations, per the direction of the full Board of Directors.

The proposal was to contract for \$240,000 per year and the hours and scope would be worked out in collaboration with staff and Jeff as President.

A lengthy discussion followed on the costs, the experience and the duties of this new team. Jeff has been researching

Jeff moved and Dinesh seconded that Barbary Coast Security be hired as an independent contractor. commencing April 1st, not to exceed \$18,000 per month, and not to exceed 7 months of work, subject to reconsideration at at later date. Dinesh seconded the motion. The motion was approved with all voting in favor and Bill voting no.

	this issue for well over a year with pre- authorization by the Board. Barbary Coast was the best example of what Downtown Hayward needs and was recommending that we move forward and	
	recommend to the Board that this party be engage as an independent contractor. After a lengthy discussion on how Barbary Coast would work with Hayward PD, how these issues would be brought to the City Council for action and that the contract would include an escape clause and be limited to the Board's authorized budget, a motion was made to recommend action to the Board. Barbary Coast staff will also be expected to attend all SOBO meetings and report to the Committee on the progress of their work and accomplishments in the District.	
Next SOBO Committee Meeting	The next meeting of the SOBO Committee was not set.	

Minutes taken by Marco Li Mandri, Administrator



Dome Cameras: 15 – Fixed Lic Plate Rec Cameras - 5 NVR = 5 DHIA Downtown Hayward





#1 - 895 B Street – Weight Watchers

Dome Cameras: 4 – Fixed

Lic Plate Rec Cameras - 2

NVR = 1

= Fixed Camera



📫 # = Lic Plate Reader



= NVR

DHIA

Downtown Hayward





#2 - Parking Lot off 926 B St

Dome Cameras: 2 – Fixed

Verifocal Cam- 1

NVR = 1 or Wireless Access Points

DHIA Downtown Hayward



= Fixed Camera



= Lic Plate Reader



= NVR



Added to scope. Deep View Varifocal Cam To focus on back of lot.

Potential to use Weight Watchers internet or existing NVR. If WW, wireless access point to transmit Video Feed. Added to scope.



#3 - 22507 Main St

Dome Cameras: 2 – Fixed

Lic Plate Rec Cameras: 2 (#4 Main St / #5 A St)

NVR = 1



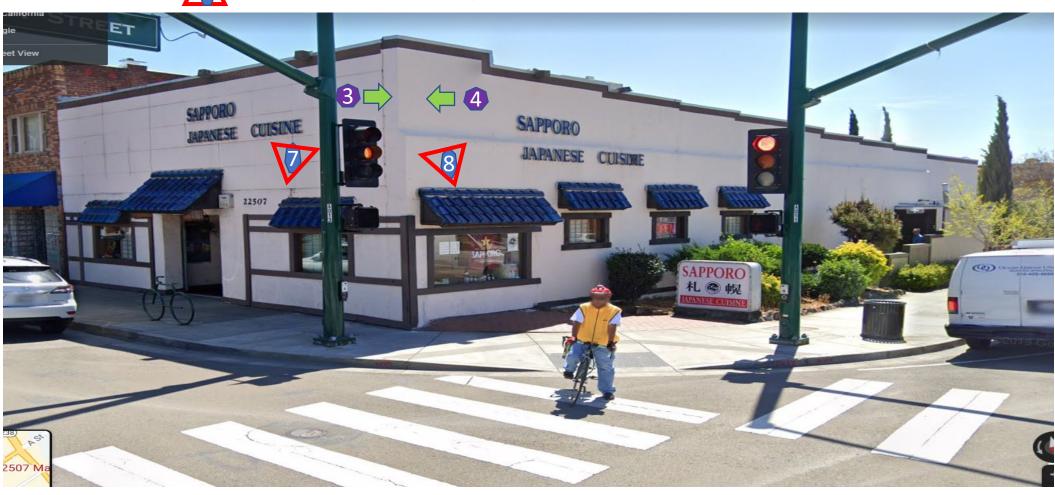
= Fixed Camera



= Lic Plate Reader



= NVR



#4 - 22701 Main St

Dome Cameras: 2 – Fixed

Lic Plate Rec Cameras: 2 (C St & Main St)

NVR = 1



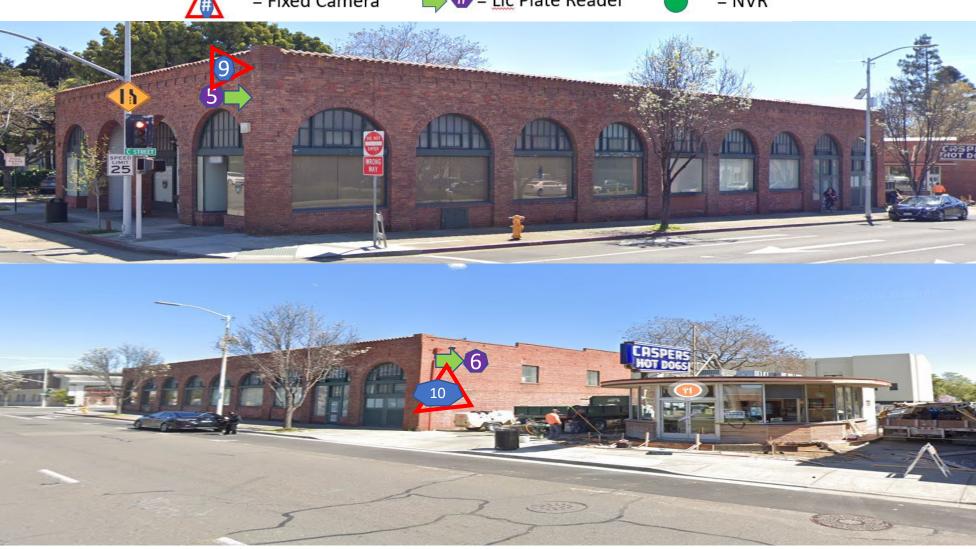
= Fixed Camera



= Lic Plate Reader



= NVR





#5 22470 Foothill – Dunn Edwards

Dome Cameras: 2 – Fixed

Lic Plate Rec Cameras - 1 (Foothill Blvd)

NVR = 1

DHIA

Downtown Hayward



= Fixed Camera





= Lic Plate Reader



= NVR



= Tree Removal





May 4th, 2021 Downtown Hayward Improvement Assoc. 22654 Main Street, Hayward CA. 94541 (510) 556-1278

<u>Scope of Services Between the DHIA and Barbary Coast Security for Patrol Services</u>

This agreement is intended to outline the parameters and scope of work for in-district security patrol services between the Downtown Hayward Improvement Association (DHIA) and Barbary Coast Security. In February 2021, Barbary Coast Security responded to a call for proposals from the DHIA to provide security patrol services in the form of an "Ambassador Program" for the downtown Hayward area (see Exhibit 1). Barbary Coast Security is an up-to-date licensed Private Patrol Operator (License # PPO18055), employs only retired law enforcement officers with license to carry firearms, and is bonded and insured to perform said security services in the State of California.

The DHIA is entering into contract with the selected vendor, "Barbary Coast Security", to provide security services to the merchants, property owners and employees of the downtown district under the following duration and terms:

Duration of Contracted Patrol Service: 7 Months

Projected Start Date: May 1st, 2021

Projected End Date: November 30th, 2021

Contract Monthly not-to-exceed Amount: \$18,000.00/per month

Contract Max Hours per Month: 240 Hours/per month

Shifts: Two On-Duty Personnel Each Shift | 10:00 am to 4:00 pm & 11:00 am to 5:00 pm

No Coverage: Mondays & Wednesdays

Notes: Certain days may require a change in hours. Shift schedules subject to change

Total Coverage: 20 Days per Month

DHIA Supplemental Security Patrol Parameters and Expectations:

The parameters and responsibilities of each patrol are designed to ensure consistent and responsive action to varying concerns in downtown Hayward during different times of the day and week. Patrols are expected to:

- Traverse entire district in continuous walking beat to establish presence (see green areas of map in Exhibit 2)
- Actively monitor district hotspots (shown in red on map)
- Actively discourage homeless encampments trespassing on <u>private</u> property within the district
- Actively monitor the city-owned parking lots in-district (see parcels shaded blue on map)

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

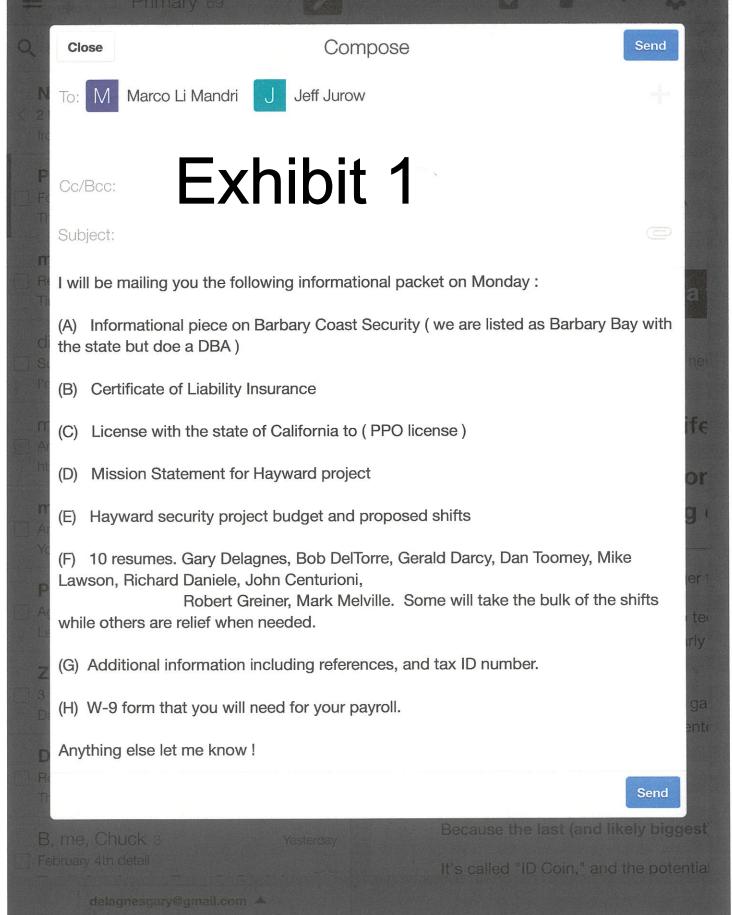
- Enforcement of ordinances relating to open containers and drug sale/use within the district boundary
- Enforcement of the no sit-lie ordinance on city sidewalks, public spaces and public rights-of-way.
- Make themselves available to DHIA designate contacts via mobile correspondence (i.e. text message); Communicate and coordinate with private property security teams to resolve trespassing concerns
- Exercise all other regular patrol duties while remaining in-district for the entirety of the scheduled shift
- Complete and submit a Daily Activity Report upon completion of the shift. DAR should be left with at the DHIA office.

Specific Contract Provisions

- 1. There will be a 30-day escape clause that can be initiated by either party, without cause required. All pending payments for work completed will be fully made if the DHIA elects to terminate this service prior to the projected end date.
- 2. DHIA Staff must be provided with a monthly shift schedule of patrol services a week prior to implementation; DHIA staff must be provided with contact information for all on-duty personnel assigned to this contract.
- 3. The entire district must be covered each shift by walking patrols, or non-funded bike patrols.
- 4. We need daily activity reports on all in-district interactions, contacts with HPD and patrol trouble spots. The reports must clarify, time, dates, instances of problems and whether HPD responded to the situation. Known troublesome actors in-district should have their crimes documented and filed for DHIA staff
- 5. Barbary Coast Security must add both the DHIA and the City of Hayward as additionally insured to its Commercial General Liability Insurance Policy;
- 6. No Overtime will be authorized by the DHIA unless specifically requested (in writing) by the District Manager.
- 7. Billings are to be submitted at the end of the month after work has been completed and must include documentation of shift attendance and any additional expense-related documentation for reimbursement purposes.

Jeff Jurow Board President, DHIA:	DocuSigned by: Jeff Jwow 2832BCAC8C604D0
Signature Date:	5/7/2021
Gary Delagnes CEO/President, Barbary Coast Security:	DocuSigned by:
Signature Date:	5/7/2021

Final Terms





About Barbary Coast Corporate Security

Barbary Coast Corporate Security is a leader in providing executive protection and security solutions for corporations, executives, families, estates and VIP clients throughout California. We are a San Francisco based private security company with more than thirty years of experience. We have established a reputation as the benchmark standard in the security industry.

We provide full-service protection and protection consultancy that is reliable and knowledgeable. We employ experienced personnel who can handle and respond to any type of situation or emergency. As our client, you will receive the safety and confidentiality you demand of a private security company, thereby, giving you the peace of mind you deserve.

Over Thirty Years of Experience in Law Enforcement

Each of our founders and management team members is a senior level professional with over thirty years of experience in law enforcement. Our team of armed, current and former law enforcement professionals has been hand-selected from local, state and federal law enforcement agencies, including: The San Francisco Police Department, the FBI, the Department of Justice and other agencies. They are employees of Barbary Coast Corporate Security and have an average of twenty (20) years of law enforcement experience.

Each of our employees hold all concealed firearm permits required by the State of California. They have received comprehensive training in emergency first aid and CPR/AED. These certifications are updated on an annual basis.

Security for High Profile Executives, VIP's, Dignitaries and Public Figures

Our Executive security specialist are ideal for high profile executives, VIP's, dignitaries and public figures such as entertainers and sports figures. Our executive protection for corporations, families and estates can accommodate your business and leisure travel.

Barbary Coast Corporate Security provides the following services:

- Corporate Security
- Estate Protection
- Executive Protection/VIP/Celebrity Security
- Asset Protection and Transport
- Workplace Violence Security

Barbary Coast Corporate Security is the San Francisco Bay Area's premier private security company. We are available 24 hours a day, seven days a week.

Please contact Barbary Coast Corporate Security at (415) 250-1312 to discuss your private security needs. Our email address is delagnesgary@gmail.com

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY 12/14/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

this certificate does not confer rights t	o the	certi	ficate holder in lieu of su						
PRODUCER			CONTACT NAME: Chad Miller						
CAL INTERSTATE INSURANCE SERVICES			PHONE (A/C, No, Ext): 9169889080 FAX (A/C, No): 916-967-7175						
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FOLSOM			CA 95630	INSURE	RA: Ategrity	Specialty Insu	rance Company		16427
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Barbary Bay Security, Inc				INSURE	RC:				100
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NAPA			CA 94558-1500	INSURER F:					
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Bureau of Security and Investigative Services				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
PO Box 989002				AUTHORIZED REPRESENTATIVE					
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West Sacramento, CA 95798					<u> </u>	1000 2015 4	CORD CORPORATION	All rial	hte racensed

Remove your new Pocket License from the receipt portion and carry it with you at all times.

(Please cut along the dotted lines)

Bureau of Security and Investigative Services



P.O. Box 989002 West Sacramento, CA 95798-9002 (916) 322-4000

PRIVATE PATROL OPERATOR

License No. PPO18055

Expiration 10/31/2021

OWN, OM OF BARBARY BAY SECURITY GARY DELAGNES 182 SILVERADO SPRINGS DR NAPA, CA 94558-1500

Receipt No. 7396 Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

IMPORTANT

- 1. Include your license number on any correspondence you send the Bureau regarding your private patrol operator license.
- 2. Changes to your address or name must be reported to the Bureau within 30 days. See the Bureau's website for information on how to report these changes.
- 3: If license is lost or stolen, you can apply for a replacement card. See the Bureau's website for application form.
- 4. Please carry the pocket license with you.

License No.

Expiration Date

Receipt No.

PPO18055

10/31/2021

7306

BARBARY BAY SECURITY





Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

PRIVATE

PATROL OPERATOR

Valid Until: 10/31/2021

License No. PP018055

Receipt No. 7396

BARBARY BAY SECURITY 182 SILVERADO SPRINGS DR NAPA, CA 94558-1500

In accordance with the provisions of Division 3, Chapter 11.5 of the Business and Professions Code, the company named hereon is issued a Private Patrol Operator License Renewal.

NON-TRANSFERABLE - POST IN PUBLIC VIEW

WPIPPO 10/2015

MISSION STATEMENT FOR HAYWARD PROJECT

As most people are well aware crime and homelessness has been on the rise in the San Francisco Bay Area for the past few years. Quality of life crimes such as auto break-in's, assaults, drug dealing, and robberies have reached epidemic proportions in many of our great cities. With the current trend in "depolicing", and "defunding" our police departments the problem has only been exacerbated. Police departments simply don't have the manpower, or the time to dedicate officers to many of these crimes and their ability to get to you quickly is an ongoing problem.

All of my officers are retired police officers. They are bonded, insured, licensed, and armed. All have had years on the street and are experts in the art of "crime recognition", "de-escalation", and "conflict resolution".

Our goal is to create a safe and secure working environment for the merchants and shoppers alike. We will walk the streets, just like beat officers, visit the merchants, respond to their needs, and abate situations before they occur. Our presence will create a tremendous deterrent to potential troublemakers and stop trouble before it starts. We will help create a downtown area we can all be proud of.

A primary concern for our team will be the following:

HOMELESSNESS

We will be vigilant in making sure the homeless population is treated with dignity and respect while, at the same time, not effecting businesses, merchants, and customers in an unlawful way. While the homeless population need to be recognized they do not have the right to adversely effect your place of business. We will work with the Hayward PD to find alternative places where the homeless can go.

AUTO BOOSTINGS

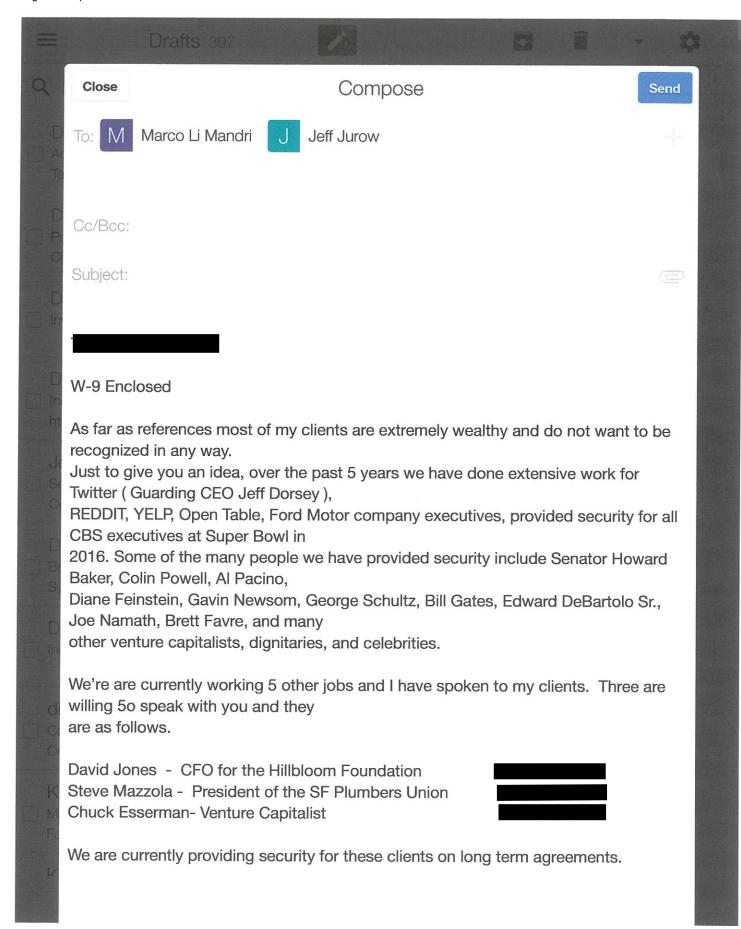
This has become a huge problem in the entire Bay Area. Auto Boosters strike quickly, break into your vehicle, steal anything of value and are gone in minutes. We will be particularly vigilant dealing with this issue, and spend a good deal of our time in the areas we know to be targets for for these types of crimes.

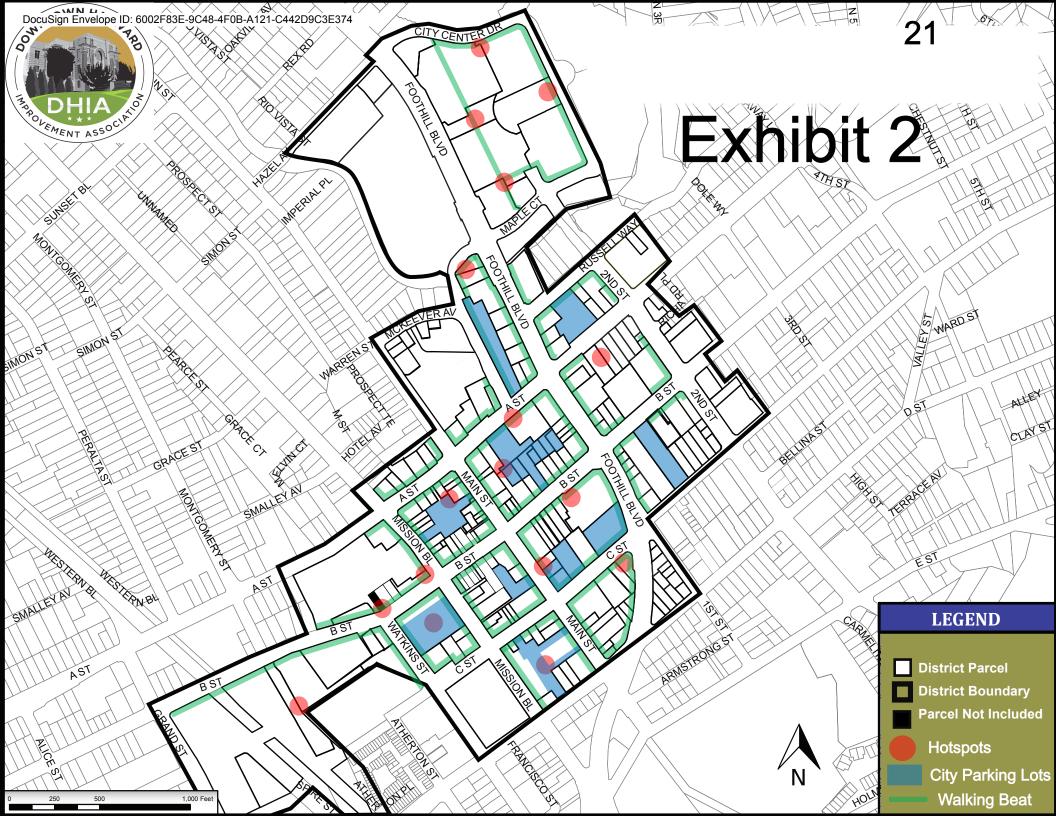
MERCHANT ASSISTANCE

Whenever a merchant needs immediate help we will be there. We can respond to resolve pay disputes, deal with unwelcome customers, and give advice on safety measures and/or security precautions. If a merchant need assistance when locking up for the night, or simply need an escort to their transportation we will be there for them.

HAYWARD PD

We are not here to replace the Hayward PD but to supplement them and augment their efforts. We will make sure if a uniformed officer is needed we will get them there immediately, and if not we will advise them that we can handle the less serious issues.







Equipment Proposal

May 17, 2021

OVERVIEW

We recommend procurement of the following equipment for the DHIA Cleaning Program.

Taylor Dunn, Club Car or Gator Utility Vehicle. New or used.	\$15,000-\$25,000
Rubbermaid Mega Brute Carts (4) \$514 each	\$2,056 Total
EGO Electric Leaf Blowers (4) \$209 each	\$836 Total
Cell Phones 7 (\$100 + tax) Carrier Data Plan	\$700 \$283/monthly estimated data plan
Misc. Landscaping Tools	\$400
Paint and Graffiti Abatement Supplies	\$450
Radios and Repeater	\$6,853

TOTAL ESTIMATED COST: \$36,295

(+ \$283/monthly for data plan)