



Downtown Hayward Improvement Association
Sidewalk Operations, Beautification & Order Committee
Friday, November 18th, 2022, at 12:00 p.m.

Zoom Virtual Meeting:

<https://us06web.zoom.us/j/2748817126?pwd=Ky9XVnFjMXpSQm1MU3RuN3drVkQ3Zz09>

Meeting ID: 274 881 7126 | Passcode: 758496 | Call-In +1 669 444 9171

- 1) Roll Call & Zoom Etiquette / Committee Chair Sara Buizer
All participants will be put on mute during the topic presentation and then the moderator will unmute the microphones to take comments/feedback. Please keep comments directed to the topic being discussed.
- 2) Continuing Virtual Meetings Pursuant to AB 361 *Action Item* **P. 2**
Find and determine that a state of emergency remains in effect at the state level, and that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- 3) Public Comment (3-Minute Max Per Person)
- 4) Approval of September 7th, 2022, Meeting Minutes *Action Item* **P. 3 - 5**
- 5) Committee Updates:
 - a. NexStreet District Maintenance Report / Matthew Allen
 - b. Downtown Security Update / Officer Norm Davis
 - c. Contract Review: Agreement between DHIA & Bay Area Community Services (BACS) for Dedicated Outreach Services in Downtown Hayward *Action Item* **P. 6 - 12**
 - d. DHIA FY23-24 SOBO Budget Priorities *Action Item* **P. 13 - 14**
- 6) Other Business
- 7) Next Meeting: _____
- 8) Adjournment

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas outside of the building that the meetings are being held. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Monica Montes at least 48 hours prior to the meeting. For more information on the upcoming Committee or Interim Board of Directors meeting, please call Monica Montes at 888 356-2726.

DOWNTOWN HAYWARD IMPROVEMENT ASSOCIATION

22654 Main Street • Hayward, CA 94541

On September 16, 2021, AB 361 was adopted on an urgency basis (AB 361, section 9) meaning it has immediate effect. Shortly thereafter, Governor Newsome issued an executive order delaying implementation until October 1. After October 1 and through January 1, 2024 (when the bill sunsets), bodies subject to the Brown Act can continue to meet electronically (without the need to allow the public to participate from a physical location) after making specific findings and subject to added requirements.

Findings

A body subject to the Brown Act may continue to meet virtually when:

- 1) **it is meeting during a proclaimed state of emergency AND**
- 2) **either: state or local officials have imposed or recommended measures to promote social distancing OR the body is meeting to determine or has determined by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.**

Thereafter, at least every 30 days the body must make the following findings by majority vote:

- (A) The legislative body has reconsidered the circumstances of the state of emergency.
- (B) Any of the following circumstances exist:
 - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - (ii) State or local officials continue to impose or recommend measures to promote social distancing

Additional Requirements

In addition to requirements established under the Governor's Executive Orders, public entities that continue to meet virtually must also:

- Allow real-time public comment; may not require public comments to be submitted in advance.
- Allow people to register (get in line) to give public comment during the entire public comment period for a given item.
- Suspend any action in the event of a service interruption. If there is a disruption (within the agency's control) that prevents broadcast of the meeting or prevents the public from providing comments, the body may not take actions until service is restored or those actions may be challenged.



**Downtown Hayward Improvement Association
Sidewalk Operations, Beautification & Order (SOBO) Committee
Meeting Minutes
Wednesday, September 7th, 2022 – 11:30 a.m.
Meeting held via zoom**

Present: Sara Buizer, Bill Matheson, Resti Zaballos, Ben Schweng, Dinesh Shah (by phone),
Derrick Larson

Guests: Norman Davis & Faye Maloney (HPD),

Staff/Consultant: Dominic Li Mandri (New City America)

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	District Manager Dominic LiMandri called the meeting to order at 11:32 a.m.	No action taken
2. Continuing of Virtual Meetings Pursuant to AB361	Consideration to continue meeting virtually pursuant to AB361.	Thomas Leung motioned to approve the Committee continue meeting virtually, pursuant to AB361. Sara Buizer seconded the motion. Motion passed unanimously.
3. Public Comment, announcements	No public comment was made at this time.	
4. Approval of the June 29th, 2022 Minutes	Dominic presented minutes from the previous Committee meeting on June 29, 2022. Committee members took time to review the minutes as presented and provide feedback.	Sara Buizer motioned to approve the minutes from the March 25th, 2022 minutes. Ben Schweng seconded the motion. Motion passed

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		unanimously.
5a. Review of YTD Committee Budget	a. Dominic presented the Year-to-Date Committee budget for member review. Overall, the SOBO Committee is running under budget due to savings in both the “Cameras” & “Professional Services” line items.	
5b. NexStreet District Maintenance Report	b. The NexStreet monthly report was not prepared in time to be shared in the packet and will be sent out after the meeting.	
5c. Fall Supplemental Landscaping Program & Watering Service	<p>c. Dominic reviewed the attached proposal for new hanging flower basket landscaping and third-party watering services.</p> <p>After the vote was tallied, further discussion was had on the selection of vendors to facilitate this service and the possibility of providing this function via our existing maintenance vendor.</p>	c. Sara Buizer motioned to approve the hanging basket proposal from Country Gardens and the monthly watering quote from District Works, as presented in the agenda packet. Derrick Larson seconded the motion. The motion received 4 votes in favor and 2 votes opposed (Resti + Bill). Motion was passed with two oppositions.
5d. Proposal to Re-Wrap B Street Trees with Decorative Lights	d. Dominic presented a quote he received from San Francisco Holiday Lights to re-wrap all the tree trunks on B Street spanning from Foothill to Montgomery Street. Committee members discussed the logistics of the project, as well as what the additional costs may be for powering the lights indefinitely. Members requested staff return with more 2 more quotes for service.	
5e. Ongoing Discussion re: DHIA & BACS for Dedicated Outreach Services in Downtown Hayward	e. Dominic summarized a potential agreement between the DHIA and the operator of the City’s Navigation Center, Bay Area Community Services. The agreement would be to commit dedicated outreach	

<p>5f. Downtown Hayward Camera Program</p>	<p>workers in downtown to provide enhanced outreach services. Dominic is waiting for an update from BACS and the City’s Community Services dept. for more information.</p> <p>f. Dominic provided an update of the status of the downtown camera pilot program. Of the 5 original pilot locations, only 3 camera sites were installed and only 1 was functioning before the pilot was halted by staff. Dominic has been arranging the de-installation of cameras from the remaining locations. Dinesh reaffirmed his request to have staff advocate for the City to allow the DHIA to install cameras on local light poles. Resti supported this course of action. Sara added the City had no plans to install local cameras. Ben suggested Dominic meet with City staff to discuss parameters of a new pilot program on City poles.</p>	
<p>6. Other Business</p>	<p>Ben Schweng requests staff reach out to City staff to ascertain the flexibility in allowing gate vestibules in downtown to deter vandalism and encamping. Staff will follow up with City staff.</p>	
<p>7. Next Meeting</p>	<p>No future meeting was set at the time. The Committee will meet as needed.</p>	
<p>8. Adjournment</p>	<p>Meeting adjourned at 12:55 p.m.</p>	

Minutes taken by Dominic Li Mandri, District Manager

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is made for good and sufficient consideration, by and between Downtown Hayward Improvement Association of Hayward (“DHIA”), and Bay Area Community Services (“BACS”) (collectively, “the parties”).

WHEREAS DHIA desires to engage the services of BACS; and

WHEREAS Bay Area Community Services (BACS) possesses the requisite professional qualifications, experience, and expertise to provide such professional services to DHIA.

NOW THEREFORE, the parties hereto agree as follows:

1. Scope of Services

BACS shall provide the following services as requested by DHIA.

Intent: The Bay Area Community Services (BACS) will provide outreach-oriented activities to invite people experiencing homelessness to engage in services or go to shelter. The intent is to assist the DHIA in compassionately addressing homelessness while also enabling businesses to operate and maintain the vibrant atmosphere of Downtown Hayward.

- Schedule: Services will be provided 5 days-a-week.

Expectations:

- BACS will provide 1.00 FTE of support. This will include and Outreach Coordinator available to receive calls when needed and an Outreach Worker. This team will provide five-day coverage.
- BACS’s Outreach Team will check-in with designated staff from the DHIA each day.
- BACS will engage with people experiencing homelessness in a compassionate and trauma informed manner.
- BACS will determine the person’s level of interest in going to a shelter or enrolling in a program.
- BACS will provide information and resources to the person.
- BACS will provide street case management for those who are chronically homeless or otherwise unable to get into a shelter or program but are willing to end their homelessness.
- In situations where the person is interfering with a business, BACS will engage and encourage the person to transition to a location that is less disruptive.
- BACS will provide transportation to help people access a program or shelter and to make appointments to end their homelessness.
- BACS will actively participate in City and Regional Homeless Outreach initiatives to make sure all available programs and resources are being accessed by those in DHIA.
- BACS will provide reporting on number of encounters and the outcomes of those encounters weekly.
- DHIA will provide clothing to identify the BACS team.
- DHIA will provide access to an office space for BACS.
- DHIA will provide geographic areas of concern or focus as raised by members of the DHIA.

2. Independent Contractor Status

BACS is retained by DHIA as an independent contractor, and not as an employee or agent of DHIA, and shall be wholly responsible for BACS’s work, which work is not directed by DHIA nor under its

control. BACS is not authorized to enter into contracts or agreements on behalf of DHIA or to otherwise create obligations of DHIA of any kind to third parties.

- a. Employees furnished by BACS, if any, shall be deemed solely those of BACS and under BACS's exclusive control and BACS shall assume exclusive responsibility for payment of the salaries or wages of said employees, and to satisfy any legal obligations or reports relating to their employment, including but not limited to Social Security, Unemployment Insurance, Workers' Compensation, federal or state tax law withholding requirements, tax obligations and any related reporting requirements.
- b. DHIA shall make no state or federal unemployment compensation payments on behalf of BACS or BACS's employees or contract personnel. BACS will not be entitled to these benefits in connection with work performed under this Agreement.
- c. BACS understands that neither BACS nor BACS's employees or contract personnel are eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan of DHIA.

3. Term and Termination

The term of this Agreement shall be January 1, 2023 to December 31, 2023 (the "Term").

- a. Either party may terminate this agreement by providing 30 days advance written notice to the other party.
- b. In the event that BACS materially breaches this agreement, DHIA may terminate this agreement immediately without prior notice.
- c. BACS shall be paid for any services not then in dispute which were properly rendered prior to termination. Termination shall not be cause to give either party hereto a claim for damages for work to be performed beyond the actual date of the termination.

4. Compensation and Payment

a. DHIA agrees to pay BACS according to BACS's fee schedule of \$6,500 monthly, but all such payments to BACS shall not to exceed a total compensation of \$78,000 annually over the Term unless authorized by DHIA in writing.

- b. BACS shall be solely responsible for its expenses incurred during the performance of services hereunder, and DHIA shall not be liable for any of BACS's expenses, paid or incurred unless it expressly agrees to reimburse BACS, in whole or in part for a specific expense incurred, in writing.
- c. BACS shall furnish DHIA with a complete and executed IRS Form W-9 upon execution of this Agreement. Notwithstanding any provision of this Agreement, DHIA shall not be required to make any payment to BACS until DHIA has received such form.
- d. DHIA will not: (i) withhold FICA (Social Security and Medicare taxes) from BACS's payments or make FICA payments on BACS's behalf; (ii) make state or federal unemployment compensation

contributions on BACS's behalf, or (iii) withhold state or federal income tax from BACS's payments.

- e. BACS shall pay all taxes incurred while performing services under this Agreement--including all applicable income taxes and, if BACS is not a corporation, self-employment (Social Security) taxes. Upon demand, BACS shall provide DHIA with proof that such payments have been made.

5. Legal Compliance

- a. BACS agrees to and represents and warrants to DHIA that it will abide by any and all laws, regulations, or other legal requirements applicable to it performing the services described herein to DHIA.
- b. BACS represents and warrants that BACS has complied with all federal, state, and local laws requiring business permits, certificates, and licenses required to carry out the services to be performed under this Agreement.

6. Indemnification

- a. BACS hereby waives all claims against DHIA for any injury or damage to any person or property from any cause whatsoever (other than DHIA's or its agent's, BACS's, or employee's negligence or willful misconduct) which arises out of or in connection with the matters covered by this Agreement.
- b. BACS shall, to the maximum extent allowable by law, protect, defend, indemnify, and hold harmless DHIA, New City America, Inc., and the City of Hayward, and each of the foregoing entities' respective officers, directors, employees, agents, volunteers, or representatives (collectively "Indemnitees") from and against any and all claims, demands, actions, suits, fines, penalties, judgments, amounts paid in settlement, losses, liabilities, or costs of any kind, including attorneys' fees and other litigation expenses ("Losses"), arising out of the performance of this agreement, including but not limited to Losses related to (i) any injury or damage to any person or property whatsoever arising out of or in connection with BACS's acts or omissions in its performance of or failure to perform BACS's services or obligations under this Agreement; (ii) any injury or damage to any person or property arising out of BACS's acts relating to the transportation of any person, homeless or otherwise, into, within, or out of the Downtown Hayward District; (iii) any breach of BACS's representations or warranties under this Agreement; (iv) any failure of any waiver or release to fully and completely protect Indemnitees from any and all Losses; or (v) any combination thereof, except only to the extent that it arises from the negligence or willful misconduct of DHIA.
- c. BACS's obligation to protect, defend, and pay for the defense of the Indemnitees is in advance of, in addition to, and separate from the obligation to indemnify the Indemnitees as described in 6.b of this agreement. Notwithstanding BACS's obligation to defend and pay for defense costs, each Indemnitee reserves the right to control its own defense at its option. However, BACS will retain the right to select counsel provided by BACS for the provisions in 6.b of this agreement.
- d. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any claims, liability, or loss arising out of or relating to facts, circumstances, or events occurring prior to such expiration or termination.

7. Insurance

- a. DHIA shall not provide any insurance coverage of any kind for BACS or BACS's employees or contract personnel, including without limitation, workers' compensation insurance.
- b. BACS shall obtain and maintain throughout the Term of this Agreement policies of insurance as required by law and by this Agreement as described more particularly below:
 - i. Commercial General liability insurance: said policy shall be written with limits no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate, specifically naming the Downtown Hayward Improvement Association of Hayward, New City America, Inc., and the City of Hayward as additional insureds, and remaining in full force and effect for all occurrences and acts or omissions relating to BACS's services under this Agreement. In connection with the foregoing insurance coverage, BACS shall deliver to DHIA a Certificate of liability Insurance and corresponding Endorsement evidencing DHIA's, New City America, Inc.'s, and the City of Hayward's insurance coverage at least three (3) days prior to undertaking to perform any services under this Agreement. BACS's Insurance Requirements are further detailed and set forth in DHIA's Insurance Requirements attached as Exhibit A to this Agreement and incorporated herein as express terms of this Agreement.
 - ii. Business Automobile liability insurance: said policy shall be written with a combined single limit no less than \$1,000,000, and said policy endorse DHIA as additional insured.
 - iii. Worker's Compensation insurance shall be written with limits in conformity with the laws of the state in which services are performed, but with no less than \$1,000,000 in Employers liability coverage.
 - iv. Professional liability insurance: said policy shall be written with limits no less than \$1,000,000 per claim.
- c. All policies must
 - i. be from qualified insurance carriers who are A.M. Best Company rated no less than "Secure Rating" of A- or better, and "Financial Size Category";
 - ii. be primary and noncontributory as to coverage which requires additional insured endorsement as described above. Any insurance or self-insurance maintained by the Indemnitees, and/or their officers, officials, employees, volunteers, agents and representatives shall be excess of BACS's insurance and shall not contribute with it;
 - iii. contain a waiver of subrogation rights by the insurer;
 - iv. be on an occurrence form, with the exception of Workers' Compensation.
- d. BACS hereby grants to the Indemnitees a waiver of any right to subrogation which any insurer of BACS may acquire against any one or more of the Indemnitees by virtue of the payment of any Loss under BACS's insurance. BACS agrees to request any endorsement that may be necessary to affect this waiver of subrogation, but this waiver shall apply regardless of whether or not BACS has received a waiver of subrogation endorsement from its insurer(s).

- e. Upon the execution of this Agreement, BACS shall furnish to DHIA all certificates of insurance and additional insured endorsements evidencing the required coverage on execution of this Agreement. BACS shall maintain the following coverage with no less than the limits of liability specified throughout the term of this Agreement.
- f. The certificates of insurance shall provide that there can be no cancellation or reduction of coverage with at least 30 days' prior written notice to DHIA. If such notice of cancellation is given, BACS shall be required to obtain the same coverage prior to expiration of any other coverage and shall provide DHIA with written proof of having obtained such coverage.
- g. Nothing in this Section 7 shall be construed to limit the indemnity obligations set forth in Section 6 above.

8. Reports and Ownership of Documents

BACS, when requested, shall provide written reports to DHIA with respect to the services rendered hereunder.

9. Confidentiality and Nondisclosure

A separate confidentiality and nondisclosure agreement is attached hereto and made a part hereof as though fully set forth in full; or

BACS will hold in confidence any and all Confidential information of the other party and not disclose to any other person, including its own employees, agents, and volunteers, or any third party, without written permission of the of the other party. BACS's confidentiality and nondisclosure obligation shall terminate at the expiration of the Contract or by the mutual written agreement of the parties that subsequent communications and activities shall not be covered. However, the confidentiality and nondisclosure obligation as it pertains to any and all Confidential Information heard, viewed, or otherwise received prior to the termination of this agreement shall continue in perpetuity, except only to the extent that BACS can prove such information was either publicly available or BACS's own proprietary information without any reference reasonably construed to identify DHIA. Confidential Information shall mean all information, including without limitation that which is verbal, written, or in other physical or electronic form and is:

- a. Technical and nontechnical information including, without limitation, proprietary information, techniques, know-how, processes, software programs, software source documents, and formulae related to the current, future, and proposed products and services of DHIA and includes, without limitation, financial information, customer lists, business forecasts, sales and merchandising, and marketing plans and information; or
- b. Information related that would identify a client of any one of Company's programs; or
- c. Information related to the services contemplated as being provided under the Contract, including but not limited to compensation; or
- d. Disclosed verbally or in writing as "Confidential."

10. Assignment

BACS may not assign or delegate any rights or obligations of this Agreement, in whole or in part, to any third party without the advance express written consent of DHIA.

11. Conflict of Interest

BACS shall timely disclose to DHIA any relationship with any third party creating an actual or potential conflict of interest, including contracts, employment relationships, family and business associations by which BACS benefits, directly or indirectly, or has an interest, financial or otherwise. BACS represents that there is no actual conflict of interest between BACS's other relationships with third parties and DHIA.

12. Governing Law

This agreement shall be governed according to the laws of the State of California.

13. Attorneys' Fees

In any legal action to enforce the terms of this Agreement, the prevailing party shall be entitled to their reasonable attorneys' fees and costs of suit.

14. Entire Agreement

This agreement constitutes the entire understanding between the parties hereto and supercedes all previous agreements, promises, representations, understanding and negotiations, whether written or oral, including without limitation any previous draft version of this or any other document, including correspondence and emails. This Agreement shall not be modified except as in writing, executed and dated by both parties hereto.

15. Severability

If one or more provisions of this Agreement are held to be unenforceable under applicable law, then (i) such provision will be excluded from this Agreement, (ii) the balance of the Agreement will be interpreted as if such provision were so excluded and (iii) the balance of the Agreement will be enforceable in accordance with its terms.

16. Notices

Written notice by either party to the other shall be effective upon the date of personal delivery or five (5) business days after mailing by registered mail to:

DHIA:

Marco Li Mandri
Chief Executive Administrator
marco@newcityamerica.com

BACS:

XXXX
Position/Title:

and

Dominic LiMandri
District Manager
downtownhayward@gmail.com

17. Counterparts and Copies. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

Electronically transmitted or reproduced copies of signed documents are valid to the same extent as though bearing original signatures.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) below written:

DHIA:

BACS:

By: _____

By: _____

Name: Resti Zaballos

Name: XXXX

Title: President

Title: President/Chief Executive Officer

Date: _____

Date: _____

Downtown Hayward Improvement Association

Profit & Loss Budget Performance

October 2022

	Oct 22	Budget	Jan - Oct 22	YTD Budget	Annual Budget
Income					
Assessment Income					
Delinquency	0.00	0.00	0.00	-20,000.00	-20,000.00
Carry Forward	0.00	0.00	0.00	340,466.00	340,466.00
Assessment Income - Other	0.00	49,637.00	569,497.95	496,370.00	595,644.00
Total Assessment Income	0.00	49,637.00	569,497.95	816,836.00	916,110.00
Total Income	0.00	49,637.00	569,497.95	816,836.00	916,110.00
Expense					
Administration					
Accounting Fees	0.00	333.00	1,450.00	3,334.00	4,000.00
Bank Charges	0.00	4.00	0.00	42.00	50.00
Insurance - Liability, D and O	0.00	666.00	11,510.92	6,668.00	8,000.00
Legal Fees	0.00	250.00	6,262.00	2,500.00	3,000.00
Office Supplies	268.49	166.00	415.95	1,668.00	2,000.00
Postage, Mailing Service	33.85	41.00	634.14	418.00	500.00
Printing and Copying	0.00	125.00	0.00	1,250.00	1,500.00
Rent	1,200.00	1,250.00	12,000.00	12,500.00	15,000.00
Staff Consulting (New City)	0.00	6,500.00	65,000.00	65,000.00	78,000.00
Telephone, Telecommunications	0.00	291.00	2,025.00	2,918.00	3,500.00
Utilities	223.93	166.00	1,668.10	1,668.00	2,000.00
Admin Contingency	0.00	83.00	365.00	834.00	1,000.00
Total Administration	1,726.27	9,875.00	101,331.11	98,800.00	118,550.00
DISI					
Advertising	337.54	583.00	2,030.57	5,834.00	7,000.00
Annual Report	0.00	166.00	0.00	1,668.00	2,000.00
Branding & Signage	0.00	333.00	3,107.98	3,334.00	4,000.00
DISI Unallocated	0.00		2,500.00		
Outdoor Dining	0.00	416.00	0.00	4,168.00	5,000.00
PR / Social Media	0.00	4,500.00	34,775.00	45,000.00	54,000.00
Seasonal Displays	0.00	875.00	0.00	8,750.00	10,500.00
Special Events					
Mariachi Festival	0.00	0.00	1,500.00	0.00	0.00
Street Party	0.00	0.00	5,000.00	0.00	0.00
Special Events - Other	0.00	3,416.00	0.00	34,168.00	41,000.00
Total Special Events	0.00	3,416.00	6,500.00	34,168.00	41,000.00
Staff Consulting (New City)	0.00	1,500.00	15,000.00	15,000.00	18,000.00
Website	0.00	83.00	14.95	834.00	1,000.00
Total DISI	337.54	11,872.00	63,928.50	118,756.00	142,500.00
SOBO					
Fixed Assets - Major Purchase	0.00	1,666.00	0.00	16,668.00	20,000.00
Maintenance and Supplies	782.10	1,666.00	8,637.45	16,668.00	20,000.00
Nursery Supplies & Equipment	0.00	1,666.00	0.00	16,668.00	20,000.00
Payroll Expenses					
Health Insurance	0.00	1,250.00	3,346.13	12,500.00	15,000.00
Payroll Service	0.00	200.00	1,218.13	2,000.00	2,400.00
Payroll Tax Expense	0.00	6,666.00	23,466.17	66,668.00	80,000.00
Payroll Workers Comp Ins	648.00	1,250.00	6,478.00	12,500.00	15,000.00
Payroll Expenses - Other	23,319.94	15,500.00	180,445.59	155,000.00	186,000.00
Total Payroll Expenses	23,967.94	24,866.00	214,954.02	248,668.00	298,400.00
Cameras	66.08	4,166.00	570.80	41,668.00	50,000.00
Professional Services	0.00	16,666.00	71,296.00	166,668.00	200,000.00
Supplies for SOBO	0.00	416.00	111.74	4,168.00	5,000.00
Vehicle Related					
Pressure Washing	0.00	500.00	1,831.90	5,000.00	6,000.00
Gas	245.00	416.00	2,679.56	4,168.00	5,000.00
Vehicle Repair & Maintenance	0.00	333.00	652.64	3,334.00	4,000.00
Vehicle Related - Other	0.00		317.54		
Total Vehicle Related	245.00	1,249.00	5,481.64	12,502.00	15,000.00
Total SOBO	25,061.12	52,361.00	301,051.65	523,678.00	628,400.00
Contingency / Reserve	0.00	2,221.60	0.00	22,216.80	26,660.00
Total Expense	27,124.93	76,329.60	466,311.26	763,450.80	916,110.00
Net Income	-27,124.93	-26,692.60	103,186.69	53,385.20	0.00

Downtown Hayward Improvement Association
Balance Sheet
As of November 15, 2022

	<u>Nov 15, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking at First Republic Ban	425,472.04
Total Checking/Savings	<u>425,472.04</u>
Total Current Assets	425,472.04
Fixed Assets	
Accumulated Depreciation	-36,146.00
Fixed Assets	56,287.33
Total Fixed Assets	<u>20,141.33</u>
TOTAL ASSETS	<u>445,613.37</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax	-936.93
State Tax	936.93
Total Payroll Liabilities	<u>0.00</u>
Total Other Current Liabilities	<u>0.00</u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	0.00
Equity	
Unrestricted Net Assets	360,607.82
Net Income	85,005.55
Total Equity	<u>445,613.37</u>
TOTAL LIABILITIES & EQUITY	<u>445,613.37</u>