



Downtown Hayward Improvement Association
Sidewalk Operations, Beautification & Order (SOBO) Committee
Thursday, September 5th, 2024, at 9:00 AM

Zoom Virtual Link: <https://us06web.zoom.us/j/84914987033>

Meeting ID: 849 1498 7033 | Passcode: 22654 | Call-In +1 669 444-9171

- 1) Introductions & Zoom Etiquette / Committee Chair Sara Buizer
All participants will be put on mute during the topic presentation and then the moderator will unmute the microphones to take comments/feedback.
- 2) Public Comment (3-Minute Max Per Person)
Please keep comments directed to non-agenda items.
- 3) Committee Updates:
 - a. District Works Contract Recommendation to Board *Action Item*
- 4) Next Meeting: _____
- 5) Adjournment *Action Item*

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas outside of the building where the meetings are being held. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Monica Montes at least 48 hours prior to the meeting. For more information on the upcoming Committee or Board of Directors meeting, please call Monica Montes at 888 356-2726.

CURRENT DISTRICT WORKS (DW) CONTRACT:

WAGE MATRIX						
	Current Agreement Bill Rates					
	<i>Pay Rate</i>	<i>Hourly Rate</i>	<i>Annual Hours</i>	<i>FTE</i>	<i>Staff Annual Hours</i>	<i>Staff Annual Billing</i>
Place Manager	\$27.38	\$49.31	2080	3.0	6240	\$307,685.97
Program Coordinator	\$31.54	\$55.68	2080	0.5	1040	\$57,908.26
				3.5	7280	\$365,594.23
Total Annual Billing						\$365,594.23

PROPOSED DW FY24 CONTRACT INCREASE:

<u>Program Budget Summary</u>	<u>Year 1</u>
Operating Expenditures	
Compensation/Taxes/Insurance	\$284,544.00
Employee Benefits	\$43,015.20
Insurance & Taxes	\$7,571.20
Small Tools & Supplies	\$14,643.20
Administration & OH Costs	\$41,350.40
Miscellaneous	\$0.00
<i>SubTotal of Operating Expenditures</i>	\$391,124.00
Profit	\$39,145.60
Total Operating Budget	\$430,269.60
Capital Expenditures	
Capital Assets	\$20,460.00
Profit	\$2,046.00
Total Capital Assets Budget	\$22,506.00
Total Program Budget	\$452,775.60